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When replying please quote

Reference : EUR/NAT 14-0422.TEC (FIG/CUP)

18 July 2014

Subject : **Convening of the 4th meeting Trans-Regional Airspace and Supporting ATM Systems Steering Group – TRASAS/4 Bangkok (29-31 October 2014)**

Action required : See paragraph 4

Madam/Sir,

1. I have the honour to refer to the outcome of the 3rd Meeting of the Trans-Regional Airspace and Supporting ATM Systems Steering Group (TRASAS/3) that was held in the European and North Atlantic (EUR/NAT) Office of ICAO in Paris, from 19 to 20 October 2010.

2. Following coordination with my colleagues in the Asia/Pacific and the North American, Central American and Caribbean Offices of ICAO, I have the pleasure to invite you to the 4th Meeting of the Trans-Regional Airspace and Supporting ATM Systems Steering Group (TRASAS/4) which will take place in Bangkok, Thailand, at the kind invitation of the ICAO Asia and Pacific Office (APAC), from **29 to 31 October 2014**. The meeting will commence at **09:00** hours and registration of delegates at **08:30** hours.

3. The TRASAS is intended as a high level steering group and it is therefore appropriate that major stakeholders attend this meeting to establish policy guidelines on particular issues and delegate action to the appropriate technical body/bodies. A Proposed Agenda will be circulated as soon as available.

4. I would appreciate receiving the name(s) of your appointed representatives by **3 October 2014** to the EUR/NAT Office (email: icaoeurnat@paris.icao.int), copy to Mrs Patricia Cuff (email: pcuff@paris.icao.int). A list of hotels and other information to make your stay more enjoyable can be found on the ICAO APAC Office web site at: <http://www.icao.int/APAC/Pages/info-for-visitors.aspx>.

5. The objective of the meeting will be to note the progress on the tasks agreed to at TRASAS/3, and provide guidance on future activities to achieve harmonised implementation. You are invited to submit to this Office status reports on actions being taken by your Administration on tasks as agreed by TRASAS/3 (Appendices B and C to the TRASAS/3 Summary of Discussions, attached for your ease of reference). The airspace user community is invited to provide a feedback report on the work that has been carried out so far to meet their requirements.

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6. The meeting will be conducted in English. Working documents should reach the ICAO EUR/NAT Office by **1 October 2010** (email: icaoeurnat@paris.icao.int). Access to the documents will be password protected and instructions to allow access will be given to all nominated participants. A hotspot for Wi-Fi connection to the Internet is available in the premises of the ASIAPAC Office to allow downloading documentation. Paper copies of meeting documentation will normally be made available only on request and you are kindly invited to inform us on beforehand if you have such a requirement.

Please accept the assurances of my highest consideration.

Yours sincerely,

Luis Fonseca de Almeida
ICAO Regional Director
Europe and North Atlantic